



**Board of Trustees:**

J. Mitchell Bell  
Leigh Christie  
Dr. Barbara Gideon  
John D. Head  
Thomas H. Leyden  
Stephen T. Matthews  
Michael S. Moulton  
Julia A. Nickerson  
Thomas M. O'Brien  
C. David Perry  
James F. Stacey

**Advisory Members:**

Jonathan D. Levy  
Hank B. Smith  
Steven J. Thiel  
Scott S. Wilson

May 25, 2021

From the office of James Stacey, *President*

---

Hope this finds you well. Read this information carefully as we are working very hard to ensure campus can continue opening safely. I want to start this letter by reiterating how incredibly proud I've been of our employees over the last 15-months. I've enjoyed working with such a talented and gifted group of individuals for almost two decades, but the pride I have felt in personally witnessing the sacrifice and dedication our employees have to the individuals we serve is simply immeasurable.

We know that families are hearing many things out in the greater community and in the media in regards to masks, opening businesses, and keeping all individuals safe and healthy. You are receiving this letter because your loved one lives within either The Village or The Ranch care communities. Both these communities are Large Type A Assisted Living Communities and are licensed through Texas Health and Human Services (THHS). Marbridge must carefully follow the health and safety mandates set forth by THHS for our licensing. The Marbridge campus serves a large medically and developmentally fragile population, so THHS does allow our medical team to make some additional health guidelines to best serve the individuals who call Marbridge home.

The attached "Visitor Policy" from Marbridge's medical personnel provides the procedures that have been mandated for the campus through licensing and below are details related to visiting residents on the Marbridge campus.

The following remain active until further notice:

- **The Villa will still exercise the most caution. All families of The Villa should refer to the latest updates provided by Duncan Murray and medical personnel for protocols.**
- **Visitors are allowed on campus in a limited capacity.**
  - Schedule ALL visits (off-campus, home visits, and on-campus visits) with your care community. Community directors will communicate days and times for visits and pick-ups.
  - Each time you come onto campus, you must check-in. A designated check-in location has been assigned to your care community and your director will communicate that location and any other details. *It is important that you immediately go to your care community's check-in location for a short health screen each time you are on campus before seeing your loved one.*
  - As stated on the "Visitor Policy", vaccines are not 100% effective. Approach every person as if nobody is vaccinated and make sure to wear



your proper mask throughout your visit unless you are only with your loved ones.

- Upon your first check-in after June 1, 2021, you will go through a mandatory brief training to explain symptoms of COVID-19, hand washing hygiene, and proper social distancing. This will only take a few minutes.
- On-campus visitations can occur:
  - If all visitors are feeling well and no one is presenting with any symptoms of any illness.
  - In a designated space provided by each care community (i.e. the family visitation room at The Ranch administration building).
  - In your loved one's room ONLY IF your loved one lives in his/her own bedroom in a Village Cottage, Ranch Lodge, OR if the roommate of your loved one is NOT present in a room at The Ranch Dorm. Roommates cannot be asked to leave during a visit therefore you will need to meet in another designated area if your loved one's roommate is in the room.
    - It's important to remain in the room of your loved one only OR in the designated visitation area. Do not go into other areas of any facility or into another resident room.
    - You may walk, *fully masked*, through common areas in a cottage, lodge, or dorm to reach your loved one's room. ***As hard as it is, please refrain from visiting and socializing with other residents while walking through common areas or meeting with your loved ones at this time. It's important to social distance if you are approached by other residents.***
- Once your visit is over, put your mask back on and check-out.
- At this time, please do not drive to other parts of the campus outside of your care community.
- **Resident Dining**
  - Care communities are opening dining halls for community meals slowly. The Ranch and The Village might do this differently due to spacing within the dining halls and working through anxiety from residents about eating with a larger group of people again. Anticipate that residents may eat in shifts for a while or at different times than their friends.
- **Enrichment Centers**
  - Care community enrichment centers will be open for usual activities moving forward as long as residents can adhere to the mandatory safety requirements of the facility.
- **Highest safety measures regarding temperature checks, potential exposure, and monitoring any symptoms happens at the beginning and end of each visit.**



- See “Admissions-Readmissions Protocol” attachment for all information on needed COVID-19 testing and quarantine for new residents and returning residents.
- **Off-Campus Activities are resuming as appropriate.**
  - Off-campus employment has resumed as families, residents, employee coordinators, and employers work safely to resume employment as appropriate. *There are some employers that have allowed residents to return to work and some who continue working towards that goal.*
  - Each care community is safely training and incorporating off-campus outings into the greater community. These opportunities will grow and expand as appropriate and if it remains safe.
- **The Camp House remains closed to visitors at this time.**
- **Summer Camp has been cancelled for Summer 2021 but anticipated to resume for sessions beginning Summer 2022.**
- **Training & Education (T&E)**
  - Beginning June 1, 2021, T&E classes will resume their typical schedule with both The Village and The Ranch residents taking classes together. This will be re-evaluated if there is an outbreak at either care community.
  - Chapel services will resume to typical times.

Marbridge remains vigilant in working with THHS on ways we can continue safely opening while also knowing the most up-to-date information regarding COVID-19, vaccinations, and how it all specifically affects an IDD population as more information continues to emerge and restrictions are lifted, in order to ensure the utmost safety of the residents and staff. Our core values include Safety, Well-Being, and Happiness and all of these are being considered in keeping your loved one safe and healthy right now. Direct any questions or concerns to your director, administrator, or medical personnel and please remain well!

Regards,  
James Stacey  
*President*